

**Vestry Minutes**  
**July 16, 2019**

**Attending:** Lisa Fry; Carlos Mello, Sr. Warden; Edmund Hartt, Jr. Warden; Br. Donovan Bowley; Fred Bucklin; Barbara Lawrence; Elizabeth Moran; Eileen Morelli, Haunani Wallace; Terry Mello, Treasurer

**Absent:** Sarah Groman; Suzanne Scott; Shirley Fierro, Clerk of the Vestry

Meeting began at 5 p.m.

Lisa began the meeting with prayer and a reading: Luke 10:38-42

Discussion followed

**Vestry Papers** – Millennial Giving: What Gives

Discussion on how we can reach out to Millennials.

Minutes of June 18<sup>th</sup> – Edmund moved to approve the minutes, Donovan seconded – all approved

**Treasurer**

Discussed June financials and indicated that we are within budget; she did acknowledge that our Salary and Benefit expenses are below budget because of the staff vacancies during the first 6 months of the year. Pledges and Donations are coming in as expected.

Terry started a discussion regarding the Restricted Obligations funds that are on our Balance Sheet; she is working on analyzing these funds and expects to have a full report of the funds in September. Edmund asked if there was a separate account that these are being held in; currently they are part of the funds at Key Bank and starting with the July reports, they will be shown as such. Elizabeth asked that we follow the Finance Committee's advice and move these funds to a high interest bearing account in the near future. This will be discussed further once Terry completes her analysis.

A discussion followed regarding how we allocate donations in memory of someone. Two motions were passed –

1. A motion to have all non-designated memorial donations received July 1, 2019 through December 31, 2019 be allocated to the Building fund was made by Haunani and seconded by Fred; motion passed unanimously.
2. A motion to have any memorial donation in Ed Shindle's name be allocated to the Music Ministry fund was made by Donovan and seconded by Barbara; motion passed unanimously.

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**Rector**

Lisa advised the Vestry that she is working out final details with our potential new Music Minister, Clarissa Brown. She will be working 20 hours and will be playing at both Services. Her start date is either the end of July or early August.

**Jr. Warden**

Brookside Plumbing has been contacted to replace the sillcock that is under the Guild Room. We will soon have water for the planting on Wood Street.

**Tower Update**

- Scaffolding will begin July 29<sup>th</sup>. Flat-bed trailer will be delivered and will ask the town if we can park the flat-bed trailer on Wood Street for the weekend.
- Gave Tim from BES the “Bell people” names to coordinate the removal of the bells
- The magnolia tree needs to be removed and other trees to enable the scaffolding. Stormy’s tree should not be affected
- Elizabeth asked if we can do something to protect the statue and All Souls Garden – suggestion to use plastic fencing.

After the discussion, Minutes for the July 1<sup>st</sup> Special Vestry meeting was brought forward – Edmund moved to approve minutes; Elizabeth seconded – unanimous vote. Terry told Vestry that the funds are coming from Key Bank Bequest fund as approved by the Finance Committee.

Lisa and Carlos will host a Parish meeting to discuss the next steps on the Tower on Sunday, July 28<sup>th</sup> – between services starting at 8:45 a.m.

**Sr. Warden**

**Membership Engagement –**

- Carlos told the Vestry that the Membership Engagement process is a very ambitious effort and it is not going to be easy. It may take a long time and commitment is the key. It is going to be a process, not a quick fix.
- Carlos went over the Membership Engagement Team Work-plan draft which is attached
- Discussion followed about ways we can engage people. There is a need to make sure all are included, and everyone’s feelings are taken into consideration.
- Stressed that each ministry is included in this discussion – chairs or others. Other interested members will also be invited.
- Carlos went over the timeline and indicated that the Tower discussions will impact this.
- Barbara stressed that we need to take our time and make sure a detailed record is kept.

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**Old Business:**

Lisa advised the Vestry of the following –

**Appliance Update** – All appliances (washer, dryer and dishwasher) for the apartment have been ordered and under budget. Delivery date is to be determined. Edmund asked that he be notified when the dryer is coming in to make sure the vent is working okay.

**Morris Dancers** are coming on Sunday, August 11<sup>th</sup> after the 10 a.m. Service. As requested at the June Vestry meeting, Lisa spoke to Pam Bardon (she is a Morris Dancer). She and Pam have been discussing logistics for this event.

**New Business:**

**Diocesan Convention** - Susan Fockler, Donovan Bowley, Jan Lyle, Roy Gilley will be St. Thomas' delegates to this year's convention. Carlos made a motion to accept the delegates to the convention – all approved. There will also be 3 Clergy attending.

**Welcome Sign** – Diane Kirkman came up with a Welcome message to be put in the Narthex. It was recommended we have the sign made so that it can be moved. Elizabeth moved that we approve the sign with the changes suggested and have it available when the Garden Club is here on Thursday, July 18<sup>th</sup>. Donovan seconded – all approved.

**Shakespeare Performances** – Lisa told the Vestry that she has not heard from anyone to help with selling water, etc. for the Hamlet performances. Unfortunately, if no one volunteers, she will not be able to do this.

Meeting adjourned with Lord's Prayer at 6:45 p.m.

Respectfully submitted,

*Terry Mello*

Treasurer, St. Thomas' Church

**Upcoming Dates:**

July 17	Noon	End of Summer meeting
July 18	8:30 a.m. – 3 p.m.	Camden Garden Club (House tour tix sales)
July 23–31	Daily	Shakespeare – check schedule with Susie
August 1–11	Daily	Shakespeare – check schedule with Susie
August 11	Sunday	Abby preaches
August 20	5:00 p.m.	Vestry meeting