

St. Thomas Episcopal Church Vestry

Minutes of meeting: February 19, 2019: 5:05 pm

Present: The Rev. Lisa Smith Fry, Rector; Carlos Mello, Senior Warden; Edmund Hartt, Junior Warden; Members: Fred Bucklin, Suzanne Scott, Sarah Groman, Brother Donovan Bowley, Elizabeth Moran, Haunani Wallace, Barbara Kent Lawrence. Others in attendance: Deacon Abby Pettee; Terry Mello, Treasurer; Shirley Fierro, Clerk.

Excused: Eileen Morelli

Opening Devotional and Reflection led by the Rector - Luke 6: 27-38

Vestry packets distributed included: Agenda, Minutes of January 2018 (19) Vestry Meeting, Treasurers Report, Deacon's Report, Rector's Report, Ad Hoc Personnel Committee Report; Summary of Audits 2015 – 2017; Norms, Expectations of Vestry Members; Vestry as a Life-Giving Team; Responsibility of Ministry Liaisons and dates Vestry Papers are due; .

Approval of the minutes of January 15, 2019 Minutes.

Treasurers Report:

- Heating Oil usage is down. A few more months needed to see if this is a trend due to the consolidation of offices.

Deacons Report:

- Deacon Abby Pettee is gifted in Pastoral Care and will continue that work both in the parish and at Pen-Bay;
- Rector and Deacon will be co-teaching and preaching the Lenten Series - The Way of Love.
- Further discussion of a hoped-for Wednesday evening service;
- Working with Sunday School Teachers and Children;
- Connecting with Local Clergy-shared ministry/worship opportunities;

Rectors Report

- Welcomed new Vestry Members;
- New Bishop of Maine is The Reverend Thomas James Brown;
- Midcoast Interfaith Alliance-Outward focus on hunger, peace and justice in our communities;
- Deacon and Rector will be taking their lead from the Presiding Bishop, Rt. Reverend Michael Curry, in preaching and facilitating discussions around *7 Ways of being a Christian*;
- Lay Eucharistic Ministers will be meeting soon to discuss where our homebound parishioners are located.

Senior Warden's Report

- Composite of Survey Results are available and were given out at the Annual Meeting;
- Tuesday, February 26, 2019 all Vestry member meeting with Diocesan Representative, The Rev. Cn Michael Ambler, Canon to the Ordinary, from 5-7:30 pm to help interpret the 2018 survey including future planning and how best to work in the scope and depth of ministry to each other and to the community.

Junior Wardens Report

- The organ is problematic because of a leak in the roof. Both situations could be covered with insurance. Bottom keyboard has been affected.

New Business:

- Shirley Fierro approved by the Vestry as Clerk of the Vestry.

Summary of Audits 2015-2017 Fiscal Years

- In 2019 St. Thomas is required by the Diocese of Maine to have a Diocesan Supervised Audit completed;
- Current Treasurer of St. Thomas may not choose the committee nor lead it;
- Current Treasurer is requesting an Audit Committee be formed and a coordinator be chosen;
- Internal Control is the most important task in the audit.

Ad Hoc Personnel Committee

- Hourly employees will not be paid unless they are physically in the building;
- If hourly employees miss work due to Snow Days, Sickness or Vacation the employee will forgo pay for the missed hours. However, employees can make up hours missed during the same pay period;
- Time sheets are required for all hourly employees.

Bequests

- Stormy Bok - \$25,000.00- funds are not directed as to what the endowment should be used for,
- Vera Hill - \$100,000.00(+/-)-funds are not directed as to what the endowment should be used for.
- All interested members in being on a committee for these endowments please speak with the Rector.

Expectations of Vestry Members

- New Vestry Members Introduced: Brother Donovan Bowley, Haunani Wallace, and Barbara Kent Lawrence.

Norms

- See Attached Norms 2019

Upcoming Dates

February 23	Camden Conference
February 26	MMR
March 6	Ash Wednesday
March 8 and 15	Noon Music in Lent
March 16	Funeral -Dick Soderberg

NEXT MEETING: March 19, 2019

Adjourned with Prayer and in accordance with Roberts Rule of Orders.

Respectfully Submitted,

Shirley F. Fierro, Clerk